**Tasks:**

* Document meetings
* Make system using agile scrum methods
* Present to non-technical audience to persuade them to purchase system
* Document system including evaluation of design process, reflection on finished product, and evaluate contributions of team members

**Roles:**

Marketing Manager

Marketing Coordinator (for each faculty)

Student

Administrator

Guest for each faculty

**Functionality:**

* **Marketing manager**
  + Oversee process
  + View all selected contributions (not edit)
  + Download selected contributions after closure date in zip file
* **Marketing Coordinator**
  + Manage process for their faculty
  + Receive email once a student's contribution is submitted
  + Must comment on submissions within 14 days
  + Only access contributions from their faculty
  + Interact with students in their faculty to edit contributions and select which to publish
* **Student**
  + Upload images
  + Upload magazine contribution
  + Agree to terms and conditions
* **Administrator**
* **Guest for each faculty**
  + View selected reports
* **Other functionality**
  + New contributions disabled after closure date, but current contributions can be updated
  + Suitable for all devices
  + Statistical analysis
  + Reports required are:
    - No. of contribs by each faculty for each academic year
    - Percentage of contributions by each faculty for any academic year
    - No of contributors within each faculty for each academic year

**Assumptions:**

* Statistical analysis reports are made available to marketing manager and administrator only

**Questions:**

* A guest account for each Faculty can be used to view the selected reports. - is this selected student contributions or statistical analysis reports?